

Cohasset Farmers Market – Vendor Guidelines

These guidelines are intended to ensure a safe, organized, and enjoyable market for vendors, customers, and staff. By applying to and participating in the Cohasset Farmer's Market, vendors agree to comply with all requirements outlined below.

1. Vendor Availability & Communication

Before submitting an application, vendors **must contact** pkohler@cohassetma.gov to confirm space availability.

Each approved vendor will be assigned a designated space on the market map with a corresponding number. Space assignments will be emailed a few days prior to each market date. Vendors may not change or swap spaces without prior approval.

2. Food and Consumable Item Sellers

Vendors selling food or consumable items **must comply with all local and state health regulations** and **obtain any required permits prior to participation**.

All food and consumable item sellers are required to contact the Cohasset Board of Health to determine applicable permits and approvals.

Board of Health Contact Information:

Email: jtaverna@cohassetma.gov

Phone: 781-383-5130

Failure to secure proper permits may result in removal from the market.

3. Payments & Vendor Fees

Vendor Rates

- Regular Vendors: \$30 per day | \$450 per season
- Food Truck Vendors: \$40 per day | \$600 per season
- Youth Vendors: \$10 per day | \$125 per season
- 20' x 20' spaces available for \$40
- Approved 501c3 Non-profits: Free

Vendors must select the space type required on their application. Requests for special accommodations or space needs not listed must be submitted in advance to pkohler@cohassetma.gov.

Payments must be made by check, payable to **Town of Cohasset**.

Payment is required **prior to market participation, no later than 24 hours before the event**. Cash payments will not be accepted on the day of the event.

4. Cancellations, Weather & Refund Policy

All registrations and payments are **final and non-refundable**. No rain dates will be scheduled.

In the event of inclement or unsafe weather, the market may be canceled for that day at the discretion of the Town of Cohasset or market organizers. Canceled markets will not be rescheduled and no refunds or credits will be issued.

5. Setup, Breakdown & On-Site Requirements

- Vendors must arrive, set up, and be fully operational by the designated market start time.
- Vendors may arrive up to 2 hours early for setup. Extra time may be granted upon request.
- Early breakdown is not permitted unless approved by market staff.
- Vendors are responsible for supplying their own tables, tents, weights, extension cords, and displays unless otherwise specified.
- All tents **must be properly weighted** for safety.
- Vendors are responsible for keeping their area clean during and after the event.
- All trash and materials must be removed at the end of the market.

Failure to comply with setup and safety requirements may result in removal from the market.

6. Conduct & Compliance

Vendors are expected to conduct themselves in a professional and respectful manner at all times.

Vendors must comply with:

- All local, state, and federal laws and regulations
- Instructions from market staff and Town officials
- Market layout, operating hours, and safety guidelines

The sale of items not approved in the application is prohibited.

7. Liability & Insurance

Vendors participate in the Cohasset Farmer's Market **at their own risk**.

The Town of Cohasset, market organizers, staff, and volunteers shall not be held responsible for:

- Loss, theft, or damage to vendor property
- Injuries to vendors, staff, or customers
- Weather-related impacts or cancellations

Vendors are solely responsible for their products, displays, equipment, and actions. Vendors are encouraged to carry appropriate liability insurance.

8. Enforcement

The Town of Cohasset and market organizers reserve the right to:

- Refuse participation to any vendor
- Remove vendors who fail to comply with these guidelines
- Make reasonable updates to policies as needed to ensure safety and operations

Removal for non-compliance may occur without refund.

9. Acknowledgment

Submission of an application and participation in the Cohasset Farmer's Market constitutes acknowledgment and acceptance of all guidelines and policies outlined in this document.